



101 OLD PLANTERSVILLE ROAD, MONTGOMERY, TEXAS 77316

Telephone: (936) 597-6434

Public Works Department

Monthly Report for April 2023

Water

- Completed monthly cutoff list for nonpayment.
- Completed monthly leak notification door hangers.
- Completed monthly meter verification list.
- Completed monthly check of idle meter list for consumption. No issues were found.
- Activated/deactivated 4 water accounts.
- Completed 8 work orders for endpoint maintenance issues.
- Completed 3 work orders for water leaks.
- Completed 8 work orders for miscellaneous water issues.
- Completed 6 work orders for water taps.
- Assisted Subway with source of leak.
- Met with homeowner on Colby's Way about drainage issue.

Wastewater

- Completed 2 work orders for sewer taps.
- Completed 5 work orders for sewer-stop up.
- Assisted resident with sewage drain at 511 Simonton St.
- Assisted resident with private sewage backup on Old Plantersville Road and Rankin.
- Assisted resident with backup at 804 Community Center Rd.
- Rented trackhoe from Herc Rentals to prepare and bury Lift station #8 force main on Lonestar Parkway.
- Cleared limbs at WWTP#1.

Streets/Drainage/ROW

- Completed 2 work orders for Street ROW – Ditch/Drainage.
- Completed daily utility locates as necessary.
- Completed daily removal of bandit signs as necessary.
- Completed items for weed patrol.
- Removed tree at 506 Simonton.
- Reported pothole to TX located southbound side of 13900/14200 Liberty Street.

PUBLIC WORKS

FIRST RESPONDER

Building/Facility/Vehicle/Equipment Maintenance

- Conducted weekly Safety Inspection Reports.
- Completed monthly light bulb check at all facilities.
- Delivered cases of water to City Hall as requested.
- Completed weekly cleaning of Community Center.
- Completed weekly pre-trip inspections of crew trucks.
- Completed monthly check of all irrigation systems and made repairs as necessary.
- Completed 10 work orders for general-City Hall maintenance.
- Replaced Welcome Flags.
- PW-1510 recall repairs done at Gullo Ford.
- Charged all LED road flare kits.
- Installed Verizon GPS on PW-2301.
- Replaced bolts on pedestrian signs with wing nuts at WWTP#2.
- Replaced air filters at City Hall.
- Repaired sink in Women's Restroom at City Hall.
- Replaced lightbulbs at City Hall as needed.
- Pressure washed sidewalks at Community Center Building.
- Moved cots and blankets from City Hall hallway to combine and store at WWTP#2.
- Watersealed PW office porch.

Parks/Recreation

- Posted all park reservation notices.
- Completed 39 work orders for maintenance-parks issues.
- M/W/F cleaning of all restrooms and grounds.
- Fernland docents reported 823 visitors and provided 64 tours for the month.
- Replaced air filters at Fernland Park, Community Center and PW Office.
- Painted light poles at Cedar Brake Park.
- Water sealed all wood structures at Homecoming Park, Cedar Brake Park, Community Center and Fernland Historical Park.
- Completed irrigation checklist for Memory Park.
- Repaired irrigation leaks at Memory Park.
- Treated Fernland Park for wasps including Jardine Cabin attic.
- Performed Spring foliage maintenance and replaced several plants around Fernland - Arnold Simonton House.
- Replace GFI on fountain at Cedar Brake Park.
- Performed repairs on Memory Park waterfall.
- Pressure washed playground equipment and sidewalks at Homecoming Park and Cedar Brake Park.
- Pressure washed bridges, pergola, etc. at Memory Park.
- Repaired ruts on Cedar Brake Park grounds.
- Removed debris from Lake Conroe Rotary Club clean up day at Memory Park.
- Troubleshoot issue with Cedar Brake Park's men's restroom.



General

- Attended weekly Leadership Team meetings.
- Completed 7 work orders for maintenance-general issues.
- Completed monthly safety meeting with department and safety officer.
- Attended bi-weekly conference calls with utility operator and engineer.
- Repairs for City's electronic LED sign in progress as we are currently working with the manufacturer to resolve issue(s). (Currently completed)
- Revised and updated Monthly Water Usage Report to the Water Accountability Report to show more detailed information for H2O Innovations.
- Attended Water Resources Planning Team Meeting.
- Attended Lone Star Street Dance Partnership Meeting.

